

OFFICE OF THE MUNICIPAL COUNCIL, GUNUPUR
DIST: RAYAGADA

No. 2539 /2026

Date- 15.10.2026

QUOTATION CALL NOTICE

Sealed Quotations/ tenders are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing **01(One)** Number of AC Diesel driven Vehicle TUV 300/Bolero/ Sumo Gold/Ertiga/ Equivalent (preferably white Colored) having sitting capacity of not more than Seven including Driver, which shall confirm to the Terms and Conditions (as mentioned in Annexure-A) for official use in Gunupur Municipality, Gunupur on monthly hire basis.

1. The vehicle must be in Road worthy condition, shall not be more than **03 (Three) Years** old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contact Carriage permit, Proof of up-to-date tax payment etc. which are mandatory for running of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving passenger transport vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The Service Provider/Quotationer must have **GST Registration**.
5. A sum of **Rs. 5,000/- (Rupees Five thousand) only** shall be deposited by the intending bidders in shape of DD from any scheduled Commercial Bank or any nationalized bank in favour of Executive Officer, Gunupur Municipality payable at Gunupur and submit along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders. (SD in shape of Cash/Cheque will not be accepted).
6. The maximum rate of monthly hire charges is limited to **Rs.37,200/-(Thirty Seven Thousand Two Hundred only)** excluding taxes and cost of fuel & lubricants. This should be quoted separately in the general bid information.
7. The vehicle must achieve a fuel efficiency of **10(Ten) Kms per Liter** as per Govt. Norms.
8. The details of the make and year of Manufacture of the Vehicle, Registration No., Mileage (Kms covered per liter) and Name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender as mentioned in Annexure-B.
9. The application form of quotations/tender containing General bid information and Terms & Conditions for hiring of Vehicles etc. will be available from Municipality office , Gunupur on payment of **Rs.500/-(Rupees Five Hundred) only by cash or furnish of** (through DD from any scheduled Commercial Bank or any nationalized bank drawn in favour of Executive Officer, Gunupur Municipality) from **16.10.2026 to 31.10.2026** during office working hours towards cost of application.
10. The Quotationer/Bidder shall submit his Quotation complete in all respect addressed to **"Executive Officer , Gunupur Municipality, Dist-Rayagada, Odisha, PIN-765022"** on or before **02.11.2026 by 5.30 PM** through Registered/Speed Post only. Submission of quotation by any other mode will not be accepted. The Sealed Cover containing the detailed documents and Bank Draft should be superscripted as **"QUOTATION FOR ENGAGEMENT OF VEHICLE"**.



11. Receipt of Quotation after due date and non-submission of necessary documents will not be entertained and liable for rejection.
12. The Quotations will be opened on **03.11.2026 at 11.00 AM** in the Office Chamber of the Executive Officer, Gunupur Municipality in presence of the bidders or their authorized representatives.
13. The Quotationer/Bidder may refer to the O.M. No.34085/F dated 29.09.2012, O.M. No.27037/dtd.08.10.2015, O.M. No.30464/F dated-06.09.2019, O.M No.22924/dtd-14.08.2023 & O.M No.15836/dtd-27.05.2025 by the Finance Department, Govt. of Odisha as amended from time to time for detailed Terms & Conditions.
14. The Authority reserves the right to cancel the quotation without assigning any reason thereof.


Executive Officer
Gunupur Municipality
15.10.2026

Memo No. 2540 / 2026

Dated- 15.10.2026

Copy to this office Notice Board for wide publication/ Cashier, Gunupur Municipality.


Executive Officer
Gunupur Municipality
15.10.2026

Memo No. 2541 / 2026

Dated- 15.10.2026

Copy communicated to the Sub-Collector, Gunupur/ P.A, I.T.D.A, Gunupur /Tahasildar, Gunupur/ B.D.O, Gunupur, Assistant Engineer, Irrigation Sub Division, Gunupur/ Assistant Engineer, (R &B), Gunupur /Assistant Executive Engineer, MI Sub Division, Gunupur/ Executive Engineer TPSODL, Gunupur for favour of kind information with a request to affix the quotation Call notice in their office notice board for wide publicity.


Executive Officer
Gunupur Municipality
15.10.2026

Memo No. 2542 / 2026

Dated- 15.10.2026

Copy to the MIS, Gunupur Municipality for information and he is directed to upload the above quotation call in the Gunupur Municipality www.gunupurmunicipality.com for wide circulation.


Executive Officer
Gunupur Municipality
15.10.2026

Memo No. 2543 / 2026

dt. 15.10.2026 Dtd-

Copy to the DIO, NIC Rayagada for information and he is requested to upload the above quotation call in the District website :rayagada.odisha.gov.in for wide circulation.


Executive Officer
Gunupur Municipality
15.10.2026